



DON BOSCO ARTS AND SCIENCE COLLEGE

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Date: 15-01-2019

IQAC – Minutes of the Meeting

Academic Year - 2018-19

AGENDA: Academic and Extra Curricular Planning

1. University Arts
2. Staff Tour
3. College day and Merit day

IQAC MEMBERS PRESENT

SL No	Name of Faculty	Name of Department
1.	Fr. Dr Thomas K.O.	Manager
2.	Fr. Dr Francis Karackat	Principal
3.	Fr. Shibu Davis	Vice-Principal
4.	Dr. Fr. Biju J Nellissery	IQAC Coordinator
5.	Fr. Benny Christudas	Department of Journalism
6.	Zhaviarkutty Francis	Department of Social Work
7.	Harsha Vincent	Department of English
8.	Josna Thomas	Department of Mathematics
9.	Jitheshmon Mullol	Department of Commerce
10.	Irine Tresesa Francis	Department of Management
11.	Hebin Layola	Department of Computer
12.	Shijo Thomas	Librarian
13.	Babu Grigorious	Administrative Officer
14.	Sony Thomas	IQAC Secretary
15.	Biju S	External Member
16.	Nandan P.K	PTA Vice-President
17.	Sr. Daisylet T	Department of Commerce
18.	Cibel Prems	Department of Journalism
19.	Shijina KV	Department of English

IQAC welcomed all the members present.

Then the following agenda was taken up for discussion and necessary action.

1. University Arts:

The committee evaluated the Arts Programmes conducted in the college and came out with an opinion that the students who performed well should be given an opportunity in the university Arts. Accordingly, the arts committee contacted the best trainers available across Kerala to mentor and train the students.

2. Staff Tour:

The committee planned to conduct staff tour for two days in the month of March. Suggestions were asked from the faculties.

3. College day and Merit day:

Committee decided to conduct College day and Merit day on 1March 2019. Decision was taken to honour the best performing students in arts and sports.