



# **DON BOSCO ARTS AND SCIENCE COLLEGE**

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**Date: 06-01-2020**

## **IQAC – Minutes of the Meeting**

**Academic Year - 2019-20**

### **AGENDA: Academic and Extra Curricular Planning**

1. University Arts Evaluation
2. COMET
3. Staff Tour

## IQAC MEMBERS PRESENT

<b>SL No</b>	<b>Name of Faculty</b>	<b>Name of Department</b>
1.	Fr. Dr. Francis Karackat	Principal
2.	Fr. Dr. Biju J. Nellissery	IQAC Coordinator & MCJ HoD
3.	Fr. Dr. Thomas K.O.	Manager & MSW HoD
4.	Fr. Jimmy Jose	Administrator
5.	Meghana Nair	Dept. of Journalism
6.	Bijo Joseph	Dept. of Social Work
7.	Sr. Mercy Thomas	Dept. of English
8.	Najumunisa K	Dept. of Mathematics
9.	Sr. Leema Jacob	Dept. of Psychology
10.	Nishamol N.V.	Dept. of Commerce
11.	Athira P.	Dept. of Management
12.	Sindhu P.M.	Dept. of Computer
13.	Shijo Thomas	Librarian
14.	Babu Grigoriose	Office Superintendent
15.	Sony Thomas	Secretary
16.	Biju S.	Executive Editor, Asianet News
17.	Ranjith NPC	Chief Reporter, Malayala Manorama
18.	George Joseph	PTA Vice-President
19.	Ajay David Jose	College Union Chairman
20.	Amelia Augustine	College Union Vice-Chairperson

Meeting was chaired by the IQAC Co-ordinator Fr. Dr.Biju J. Nellissery. The meeting discussed about:

**1. University Arts Evaluation:**

The meeting appraised that the college has performed well in the University Arts Fest. It was a matter of pride that the college could bag fifth place in the university. Ninety-nine students from our college got grace marks based on their performance in the arts fest.

**2. COMET:**

It was decided to conduct COMET 5, on 21 & 22 January. Discussions were held as to how to conduct classes alongside the fest.

**3. Staff Tour:**

A committee under Mr. Zavierkutty Francis to decide upon the suitable date and place for the staff tour.