



# **DON BOSCO ARTS AND SCIENCE COLLEGE**

Angadikadavu P.O., Kannur Dt., Kerala - 670 706

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**Date: 22-05-2017**

## **IQAC – Minutes of the Meeting**

**Academic Year - 2017-18**

### **AGENDA: Annual Academic Planning**

1. Faculty Quality Promotional Initiatives
2. Anti-Ragging activities
3. Community Engagement
4. FEST
5. General Discipline
6. Retreat and Value Education Program
7. Student Enrichment Initiatives
  - Student participation in sports & games
8. Solar Power Plant Updates
  - Current status
  - Tentative date of inauguration
  - Statistical study on the energy conservation
9. Social Commitment Plans

## IQAC MEMBERS PRESENT

<b>SL No</b>	<b>Name of Faculty</b>	<b>Name of Department</b>
1.	Fr. Dr Francis Karackat	Chair Person
2.	Fr. Dr Thomas K.O.	Manager
3.	Fr. Dr. Johny Jose	NAAC Chief Consultant
4.	Fr. Shibu Davis	Vice-Principal
5.	Fr. Benny Christudas	Department of Journalism
6.	Zhaviarkutty Francis	Department of Social Work
7.	Harsha Vincent	Department of English
8.	Josna Thomas	Department of Mathematics
9.	Jitheshmon Mullol	Department of Commerce
10.	Irine Tresesa Francis	Department of Management
11.	Hebin Layola	Department of Computer
12.	Shijo Thomas	Librarian
13.	Babu Grigorious	Administrative Officer
14.	Sony Thomas	IQAC Secretary
15.	Biju S	External Member
16.	Nandan P.K	PTA Vice-President
17.	Sr. Daisylet T	Department of Commerce
18.	Cibel Prems	Department of Journalism
19.	Shijina KV	Department of English

Fr. Dr Francis Karackat, College Principal & Chair, IQAC, welcomed all the members of the IQAC. Then the following agenda was taken up for discussion and necessary action.

**1. Faculty Quality Promotional Initiatives:**

The orientation programme for faculty is decided to be conducted on 01 & 02 June 2017. The sessions will be handled by Fr.Thomas KO ( Rector and Manager, Don Bosco Institute of Higher Education) and Fr. Dr. Francis Karackat, Principal Don Bosco Arts & Science College.

**2. Anti-ragging activities:**

The college has decided to give an orientation for the existing batches regarding anti-ragging acts by the Circle Inspector of Mattannur. Besides this, a committee will be formed in order to prevent any untoward events in the campus.

**3. Community engagement:**

- The social work Department, decided to organize community based programmes during this year.
- Snehaveedu housing project has to be continued by the by the NSS

**4. Fests organized by the college:**

DISC: Department of Journalism decided to organize the film fest.

**5. General Discipline:**

A committee will be constituted under the chairmanship of Vice- principal Fr. Shibu Davis to ensure discipline in the Campus.

**6. Retreat and Value education program:**

A three days retreat will be conducted for all the catholic students during the first week of February 2018 by a team from Mother Home Pariyaram. College Management jointly with Jesus Youth has to arrange motivational and spiritual guidance sessions to all the participants of the retreat.

Value Education Sessions will be organized for the Non Catholics on the same days.

**7. Student Enrichment Initiatives:**

**Student participation in sports & games:** The committee has decided to appoint a Physical Education Director for promoting the sports and games activities among students.

**8. Solar Power Plant Updates:**

Don Bosco Institutes of Higher Education is planning to have the whole campus run on solar energy. The installation of Reverse Power Relay Unit to synchronize the solar

power generation with the diesel generator is in process. Sooner this year the project will be completed and the campus will be turned to a Solar Tuned Campus.

**9. Social commitment plans:**

College Union in collaboration with NSS Unit to be equipped and take precautionary measures during the draught and flood times of the year.