

**DON BOSCO ARTS & SCIENCE
COLLEGE**

ANGADIKADAVU

*(Affiliated to Kannur University Approved by Government of
Kerala)*

ANGADIKADAVU P.O., IRITTY, KANNUR – 670706



COURSE PLAN

**B.Com Computer
Applications**

(2021-24)

SEMESTER - II

ACADEMIC YEAR 2021 - 22

II Semester B.Com Computer Applications (2021-24)

Sl. No.	Name of Subjects with Code	Name of the Teacher	Duty Hours Per Week
1.	2A04 ENG - Readings on Gender	Soniya Sherin Sebastian	4
2.	2A03 ENG - Readings on Life and Nature	Anu P. Thomas	5
3.	2A08 1 MAL - Gadhyaroopangal	Linnet Mariya	5
4.	2A08 1 HIN - Vyavaharik Hindi	Jainy N. George	5
5.	2C01 COM - Quantitative Technique For Business Decisions	Sanva P./Shilpa Vichithran	3 + 3
6.	2B02 COM - Functional Applications of Management	Centil Abraham K.	5
	Name of Class In-charge	Centil Abraham K.	

Day	09.50 Am - 10.45 Am	10.45 Am -11.40 Am	11.55 Am -12.50 Pm	01.40 Pm - 02.35 Pm	02.35 Pm - 03.30 Pm
1	2C01 COM - Quantitative Technique For Business Decisions	2B02 COM - Functional Applications of Management	2A08 1 MAL – Gadhyaroopangal/2A08 1 HIN - Vyavaharik Hindi	2A03 ENG - Readings on Life and Nature	2C01 COM - Quantitative Technique For Business Decisions
2	2C01 COM - Quantitative Technique For Business Decisions	2A08 1 MAL – Gadhyaroopangal /2A08 1 HIN - Vyavaharik Hindi	2A04 ENG - Readings on Gender	2B02 COM - Functional Applications of Management	2A03 ENG - Readings on Life and Nature
3	2A03 ENG - Readings on Life and Nature	2A08 1 MAL – Gadhyaroopangal /2A08 1 HIN - Vyavaharik Hindi	2A04 ENG - Readings on Gender	2B02 COM - Functional Applications of Management	2C01 COM - Quantitative Technique For Business Decisions
4	2C01 COM - Quantitative Technique For Business Decisions	2A04 ENG: Readings on Gender	2A08 1 MAL – Gadhyaroopangal/2A08 1 HIN - Vyavaharik Hindi	2A03 ENG - Readings on Life and Nature	2B02 COM - Functional Applications of Management
5	2C01 COM - Quantitative Technique For Business Decisions	2A03 ENG - Readings on Life and Nature	2B02 COM - Functional Applications of Management	2A04 ENG: Readings on Gender	2A08 1 MAL – Gadhyaroopangal/2A08 1 HIN - Vyavaharik Hindi
6	2A04 ENG: Readings on Gender	2A03 ENG: Readings on Life and Nature	2A08 1 MAL – Gadhyaroopangal/2A08 1 HIN - Vyavaharik Hindi	2C01 COM: Quantitative Technique For Business Decisions	2B02 COM: Functional Applications of Management

Subject Code:	2A04 ENG
Subject Name:	Readings on Gender
No. of Credits:	3
No. of Contact Hours:	72
Hours per Week:	4
Name of the Teacher:	Soniya Sherin Sebastian

Module – I (2 hours/week)

1. “An Introduction”- Kamala Das (Poem)
2. “Kitchen Rags”- Vijila Chirappadu (Poem)
3. “Dakshayani Velayudhan: A Life Sketch”- Meera Velayudhan (Biography)
4. “Learning to be a Mother: - Shashi Deshpande (Essay)
5. “Is this Desirable”- Lalithambika Antharjanam (Story)

Module – II (2 hours/week)

1. “Still I rise”- Maya Angelou (Poem)
2. “I am not that Woman”- Kishwar Naheed (Poem)
3. “Structural Violence and the Trans Struggle for Dignity”- Gee Imaan Semmalar (Essay)
4. “Gender Justice and Media”- Ammu Joseph
5. “Clothing Matters: Visiting the Melmundusamaram in Keralam”- K M Sheeba

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	07-02-2022 To 12-02-2022	1	Introduction to Gender studies
		2	Importance of gender studies
		3	Discussion on gender equality
		4	Discussion on challenges of gender equalities
		5	Discussion
		12-02-2022	Second Saturday
2	14-02-2022 To 19-02-2022	6	Introducing the poetess Kamala Das
		7	An Introduction
			College Arts Fest
			College Arts Fest
3	21-02-2022 To 26-02-2022	8	Vijila Chirappadu
		9	Kitchen Rags”-
		10	Kitchen Rags”-
		11	Discussion on Questions and answers
		12	Class Test

		13	Meera Velayudhan
4	28-02-2022 To 05-03-2022	14	Dakshayani Velayudhan: A Life Sketch
		01-03-2022	Shivarathri
		15	Dakshayani Velayudhan: A Life Sketch
		16	Dakshayani Velayudhan: A Life Sketch
		17	Dakshayani Velayudhan: A Life Sketch
		18	Discussion on Questions and answers
5	07-03-2022 To 12-03-2022	19	Class Test
		20	Sasi Deshpande
		21	Sasi Deshpande
		22	Learning to be a Mother
		23	Learning to be a Mother
		12-03-2022	Second Saturday
6	14-03-2022 To 19-03-2022	24	Learning to be a Mother
		25	Learning to be a Mother
		26	Learning to be a Mother
		27	Discussion on Questions and answers
		28	Class Test
7	21-03-2022 To 26-03-2022	29	Lalithambika Antharjanam
		30	Is this Desirable?
		31	Is this Desirable?
		32	Is this Desirable?
		33	Maya Angelou
8	28-03-2022 To 02-04-2022	34	Still I Rise
		35	Still I Rise
		36	Discussion on Questions and answers
		37	Class Test
		38	Kishwar Naheed
		39	Gee Imaan Semmalar
		40	Structural Violence and the Trans struggle for Dignity
		41	Structural Violence and the Trans struggle for Dignity
		13-04-2022	Easter Holidays
		14-04-2022	Easter Holidays
		15-04-2022	Easter Holidays
		16-04-2022	Easter Holidays
11	18-04-2022 To 23-04-2022	18-04-2022	Easter Holidays
		42	I Internal Examination
		43	I Internal Examination
		44	I Internal Examination
		45	I Internal Examination
		46	I Internal Examination
		47	Structural Violence and the Trans struggle for Dignity
		48	Structural Violence and the Trans struggle for Dignity
		49	Ammu Joseph
		50	Gender Justice and the Media

		51	Gender Justice and the Media
13	02-05-2022 To 07-05-2022	02-05-2022	RAMZAN
		52	Gender Justice and the Media
		53	Sheeba KM
		54	Clothing Matters: Visiting the Melmundusamaram in Keralam
		55	Clothing Matters: Visiting the Melmundusamaram in Keralam
		56	Clothing Matters: Visiting the Melmundusamaram in Keralam
14	09-05-2022 To 14-05-2022	57	Clothing Matters: Visiting the Melmundusamaram in Keralam
		58	Revision
		59	Class Test
		60	Discussion
		61	Assignment
		14-05-2022	Second Saturday
		62	Discussion
		63	Assignment
		64	Class Test
		65	Revision
16	23-05-2022 To 28-05-2022	66	Revision
		67	II Internal Examination
		68	II Internal Examination
		69	II Internal Examination
		70	II Internal Examination
		71	II Internal Examination
		72	II Internal Examination

Subject Code:	2A03 ENG
Subject Name:	Readings on Life and Nature
No. of Credits:	04
No. of Contact Hours:	90
Hours per Week:	05
Name of the Teacher:	Anu P. Thomas

Course Outcomes

- 1. Understand the basic themes and issues related to ecology through articles, poems, stories, life writings and historical narratives.
- 2. Assume ecologically friendly attitudes in events related to everyday life.
- 3. Identify the specific ecological problems related to Kerala.
- 4. Identify the major ecological movements around the world and within the country.
- 5. Ability to express specific opinions when confronted with ecology/development binary.
- 6. Identify the major or minor ecological issues happening around the student's native place.

Contents

Module – I (2 hours/week)

1. Environmental Studies: Definition, Scope and Importance
2. Concept of an Ecosystem
3. The Fish – Elizabeth Bishop
4. Trophic Cascade – Camille T. Dungy
5. The Rightful Inheritors of the Earth – Vaikom Muhammad Basheer

Module – II (2 hours/week)

1. Biodiversity
2. Disaster Management: Floods, Earthquakes, Cyclones, Landslides
3. Real Estate - Sebastian
4. The Truth about the Floods – Nissim Ezekiel
5. Matsyagandhi – Sajitha Madathil

Module – III (1 hour/week)

1. Role of an Individual in Prevention of Pollution
2. Environmental Values
3. The End of Living - The Beginning of Survival – Chief of Seattle
4. Going Local – Helena Norberg-Hodg

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	07-02-2022 To 12-02-2022	1	MODULE I: Environmental studies
		2	Environmental studies
		3	Environmental studies
		4	Environmental studies
		5	Environmental studies
		12-02-2022	Second Saturday
2	14-02-2022 To 19-02-2022	6	The Fish
		7	The Fish
		8	The Fish
			College Arts Fest
			College Arts Fest
		9	The Fish
3	21-02-2022 To 26-02-2022	10	The concept of an Ecosystem
		11	The concept of an Ecosystem
		12	The concept of an Ecosystem
		13	The concept of Ecosystem
		14	The Tropic Cascade
		15	The Tropic Cascade
4	28-02-2022 To 05-03-2022	16	The Tropic Cascade
		01-03-2022	Shivarathri
		17	Class Test
		18	The rightful inheritors of Earth
		19	The rightful inheritors of Earth
		20	The rightful inheritors of Earth
5	07-03-2022 To 12-03-2022	21	The rightful inheritors of Earth
		22	The rightful inheritors of Earth
		23	The rightful inheritors of Earth
		24	MODULE II: Biodiversity
		25	Biodiversity
		12-03-2022	Second Saturday
6	14-03-2022 To 19-03-2022	26	Biodiversity
		27	Biodiversity
		28	Disaster Management
		29	Disaster Management
		30	Disaster Management
		31	Disaster Management
7	21-03-2022 To	32	Disaster Management
		33	Real Estate
		34	Real Estate

	26-03-2022	35	Real Estate
		36	Real Estate
		37	Real Estate
8	28-03-2022 To 02-04-2022	38	Class Test
		39	The Truth about Floods
		40	The Truth about Floods
		41	The Truth about Floods
		42	The Truth about Floods
9	04-04-2022 To 09-04-2022	43	The Truth about Floods
		44	The Truth about Floods
		45	Matsyagandhi
		46	Matsyagandhi
		47	Matsyagandhi
10	11-04-2022 To 16-04-2022	48	Matsyagandhi
		49	Matsyagandhi
		50	Matsyagandhi
		51	Class Test
		13-04-2022	Easter Holidays
11	18-04-2022 To 23-04-2022	14-04-2022	Easter Holidays
		15-04-2022	Easter Holidays
		16-04-2022	Easter Holidays
		18-04-2022	Easter Holidays
		52	I Internal Examination
12	25-04-2022 To 30-04-2022	53	I Internal Examination
		54	I Internal Examination
		55	I Internal Examination
		56	I Internal Examination
		57	MODULE III: Role of an Individual in Prevention of Pollution
		58	Role of an Individual in Prevention of Pollution
		59	Role of an Individual in Prevention of Pollution
13	02-05-2022 To 07-05-2022	60	Role of an Individual in Prevention of Pollution
		61	Role of an Individual in Prevention of Pollution
		62	Role of an Individual in Prevention of Pollution
		63	Environmental Values
		02-05-2022	RAMZAN
		64	Environmental Values
14	09-05-2022 To 14-05-2022	65	Environmental Values
		66	Environmental Values
		67	Environmental Values
		68	The End of Living The Beginning of Survival
		69	The End of Living The Beginning of Survival
		70	The End of Living The Beginning of Survival
		71	The End of Living The Beginning of Survival
		72	The End of Living The Beginning of Survival

		73	The End of Living The Beginning of Survival
		14-05-2022	Second Saturday
15	16-05-2022 To 21-05-2022	74	Going Local
		75	Going Local
		76	Going Local
		77	Going Local
		78	Going Local
		79	Class Test
16	23-05-2022 To 28-05-2022	80	II Internal Examination
		81	II Internal Examination
		82	II Internal Examination
		83	II Internal Examination
		84	II Internal Examination
		85	II Internal Examination
17	30-05-2022 To 04-06-2022	86	Seminar
		87	Seminar
		88	Seminar
		89	Seminar
		90	Revision

Subject Code:	2C01 COM
Subject Name:	QUANTITATIVE TECHNIQUE FOR BUSINESS DECISIONS
No. of Credits:	4
No. of Contact Hours:	108
Hours per Week:	6
Name of the Teacher:	SANVA P./SHILPA VICHITHRAN

After studying the course, students should be able to,

CO 1:- Acquaint with the basic statistical tools, which can be applied in business and economic situations.

CO 2:- Develop knowledge in quantitative techniques, which help in tackling various problems for modern business.

CO 3:- Understand and solve problems in probability, correlation and regression.

CO 4:- Understand the effect of trend and seasonal variations on business.

CO 5:- Familiarize with the testing of hypothesis.

Unit I

Correlation- Meaning-Classification- Methods- Scatter Diagram- Karl Pearson's Coefficient of Correlation- Spearman's Rank Correlation. **[15**

Hours]

Unit II

Regression Analysis: Meaning and Definition- Types of Regressions-Regression Lines-Regression Equations.

[20 Hours]

Unit III

Time Series Analysis: Meaning-Components of Time Series-Methods of Measures of Trend- Moving Average Methods, Methods of Least Squares.

[23 Hours]

Unit IV

Statistical Inference: Testing Of Hypothesis-Meaning-Characteristics- Null Hypothesis and Alternative Hypothesis-Type I and Type II Errors –Procedure For Hypothesis Testing- Level Of Significance-Two Tailed and One Tailed Test- Non Parametric Test- Chi Square Only (Simple Problems) –Parametric Test- Z Test- Meaning and Assumptions only- T test- Meaning-Assumptions- One Sample T test only.

[25 Hours]

Unit V

Probability- Meaning and Definition- Important Terms- Theorems of Probability- Addition and Multiplication Theorem-Conditional Probability- Bayes Theorems- Permutation and Combination. Probability Distributions- Binomial Distribution-Poisson Distribution and Normal Distribution. (Simple

Problems Only).

[25 Hours]

References:

1. C .R.Kothari: Quantitative Techniques
2. S.P.Gupta: Statistical Methods, Sulthan Chand And Sons, New Delhi 2
3. C B Gupta & Vijay Gupta: An Introduction To Statistical Methods, Ane Books Pvt Ltd
4. P. N. Arora& Mrs.S.Arora: Quantitative Aptitude vol I & II, S Chand & Co Ltd, New Delhi
5. S.L.Aggarwal & S L Bhardwaj: Fundamentals of Business Statistics, Kalyani Publishers
6. P K Gupta & D S Hira: Operations Research, S Chand & Co Ltd, New Delhi
7. L R Potti: Operations Research, Yamuna Publications,Tvm

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	07-02-2022 To 12-02-2022	1	Quantitative techniques introduction and meaning
		2	Correlation meaning and examples
		3	Types, uses and importance of correlation
		4	Methods of calculating correlation
		5	Scatter diagram
		6	Problems
		12-02-2022	Second Saturday
2	14-02-2022 To 19-02-2022	7	Karl Pearson's coefficient of correlation
		8	Problems
		9	Problems
			College Arts Fest
			College Arts Fest
		10	Degree of correlation
		11	Change of origin
3	21-02-2022 To 26-02-2022	12	Properties of correlation coefficient
		13	Probable error
		14	Problems
		15	Problems
		16	Spearman's rank correlation problems
		17	Repeated rank
		18	Merits and demerits of rank correlation
4	28-02-2022 To 05-03-2022	19	Concurrent deviation method and coefficient of determination
		01-03-2022	Shivarathri
		20	Class Test

		21	Regression analysis introduction
		22	Types of regression
		23	Line of best fit
		24	Methods of drawing regression lines
5	07-03-2022 To 12-03-2022	25	Regression equations
		26	Problems using regression equation
		27	Regression coefficient
		28	Properties of regression coefficient
		29	Problems using regression coefficient
		30	Distinction between correlation and regression
		12-03-2022	Second Saturday
6	14-03-2022 To 19-03-2022	31	Identification of regression equation
		32	Problems
		33	Regression lines
		34	Problems
		35	Usefulness of study of regression
		36	Limitations of regression
		37	Seminar and assignments
7	21-03-2022 To 26-03-2022	38	Class Test
		39	Meaning of time series
		40	Components of Time Series
		41	Methods of Measures of Trend
		42	Free hand curve method
		43	Semi average method
		44	Problems
8	28-03-2022 To 02-04-2022	45	Moving Average Methods
		46	Problems
		47	Problems
		48	Methods of Least Squares
		49	Problems
		50	Problems
		51	Shifting the origin
9	04-04-2022 To 09-04-2022	52	Problems
		53	Problems
		54	Uses of studying secular trend
		55	Class Test
		56	Statistical Inference Meaning and Characteristics
		57	Testing Of Hypothesis
		58	Null Hypothesis and Alternative Hypothesis
10	11-04-2022 To 16-04-2022	59	Type I and Type II Errors
		60	Procedure For Hypothesis Testing
		13-04-2022	Easter Holidays
		14-04-2022	Easter Holidays
		15-04-2022	Easter Holidays
		16-04-2022	Easter Holidays

11	18-04-2022 To 23-04-2022	18-04-2022	Easter Holidays
		61	I Internal Examination
		62	I Internal Examination
		63	I Internal Examination
		64	I Internal Examination
12	25-04-2022 To 30-04-2022	65	I Internal Examination
		66	Level Of Significance
		67	Two Tailed and One Tailed Test
		68	Non Parametric Test
		69	Chi Square test
		70	Problems
		71	Problems
13	02-05-2022 To 07-05-2022	72	Problems
		73	Parametric Test
		02-05-2022	RAMZAN
		74	Z Test Meaning and Assumptions
		75	Problems
		76	Problems
		77	T test Meaning and Assumptions
		78	Problems
14	09-05-2022 To 14-05-2022	79	Problems
		80	Class Test
		81	Probability- Meaning and Definition
		82	Important Terms
		83	Calculation of probability
		84	Problems
		85	Permutation
15	16-05-2022 To 21-05-2022	86	Problems
		14-05-2022	Second Saturday
		87	Combination
		88	Problems
		89	Theorems- Addition and Multiplication Theorem
		90	Problems
		91	Conditional Probability
16	23-05-2022 To 28-05-2022	92	Problems
		93	Bayes Theorems
		94	II Internal Examination
		95	II Internal Examination
		96	II Internal Examination
		97	II Internal Examination
		98	II Internal Examination
17	30-05-2022	99	II Internal Examination
		100	Probability Distributions
		101	Binomial Distribution - problem
		103	Poisson Distribution - problem

	To 04-06-2022	104	Normal Distribution
		105	Problem
		106	Class Test
		107	Revision
		108	Previous year question paper discussion

Subject Code:	2B02 COM
Subject Name:	FUNCTIONAL APPLICATIONS OF MANAGEMENT
No. of Credits:	4
No. of Contact Hours:	90
Hours per Week:	5
Name of the Teacher:	CENTIL ABRAHAM K.

COURSE OUTCOME

After studying this course, the students shall be able to;

CO 1: Describe nature and scope of financial management and the elements in the management of finance

CO 2: Enumerate marketing management and its different aspects

CO 3: Explain Human Resources Management and the activities involved in it

CO 4: Understand the modern global marketing trends and its challenges

Unit 1 Financial Management

Concept of finance- Functions of finance - Meaning, scope and objectives of financial management – financial planning- sound financial plan capitalisation- overcapitalization – under capitalisation- (meaning only) capital structure, factors determining capital structure- fixed capital – working ,capital – factors determining fixed and working capital- Source of finance- short term and long term

(20Hrs)

Unit II Marketing Management

Marketing-Meaning- nature and importance of marketing -functions of marketing - concept of modern marketing - marketing mix –elements – importance - product life cycle – stages of PLC and marketing strategies - Concept of branding and brand equity - market segmentation – concept – bases – patterns and significance –Target marketing-product positioning.

(20 hrs)

Unit III

Marketing in the globalised scenario – Digital marketing/ on line marketing / E Commerce – features – scope and challenges – Social media marketing – Relationship marketing — Social marketing - Direct marketing – Net work marketing / MLM– service marketing-scope – service marketing mix.

(15 hrs)

Unit IV : Human Resource Management

Meaning definition, evolution, personnel management, functions and importance of HRM, duties and qualities of HR Manager .HR Planning, job analysis, description and job specification job evaluation, recruitment, sources of recruitment, selection process, interview, tests, placement and induction.

(20 hrs)

Unit V

Performance appraisal system: Meaning, objectives, methods and problems of performance appraisal. Training, need and importance, methods. Benefits of training. HRM in the post globalization era. HRM and competitive advantage

(15 hrs)

References:

1. Tripathy Reddy, Principles of Management, Tata Mc Graw Hill Publishers, NewDelhi.
2. L.M. Prasad, Principles of Management, sultan Chand & sons, New Delhi.
3. M.Y. Khan and P.K. Jain, Financial management, Tata Mc Grawhill Publishers, NewDelhi.
4. R.S. Goel, Operations management, Kalyani Publications, Ludhiana.
5. R. C. Agarwal, Marketing Management, Educational publishers, Agra.
6. Philip Kotler and Gary Armstrong, Principles of Marketing, PHI, New Delhi.
7. William. J .Stanton, Fundamentals of Marketing, McGraw-Hill, New York
8. Rajan Nair, Marketing Management, Sultan Chand & Sons, New Delhi.
9. C. B. Mamoria, Personnel Management, Sultan Chand&Sons, New Delhi.
10. I M. Pandey, Financial Management, Vikas Publishing House, New Delhi

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	07-02-2022 To 12-02-2022	1	Module I : Concept of finance- Functions of finance
		2	Meaning and definition of financial management
		3	Scope of financial management
		4	Objectives of financial management
		5	Financial planning- Meaning
		12-02-2022	Second Saturday
2	14-02-2022 To 19-02-2022	6	Sound financial plan
		7	Sound financial plan
		8	Capitalisation – Meaning
			College Arts Fest
			College Arts Fest
		9	Overcapitalisation
3	21-02-2022 To 26-02-2022	10	Under capitalisation
		11	Capital structure: Meaning
		12	Factors determining capital structure- fixed capital
		13	Factors determining capital structure- fixed capital
		14	Working capital: Meaning
		15	Factors determining fixed and working capital
4	28-02-2022 To 05-03-2022	16	Factors determining fixed and working capital
		01-03-2022	Shivarathri
		17	Source of finance- Meaning
		18	Short term and long term source of finance
		19	Short term and long term source of finance
		20	Class Test
5	07-03-2022 To 12-03-2022	21	Module II : Marketing-Meaning
		22	Nature and importance of marketing
		23	Functions of marketing

		24	Concept of modern marketing
		25	Marketing mix :elements
		12-03-2022	Second Saturday
6	14-03-2022 To 19-03-2022	26	Marketing mix :elements
		27	Importance of marketing mix
		28	Product life cycle
		29	Stages of PLC & marketing strategies
		30	Stages of PLC & marketing strategies
		31	Concept of branding and brand equity
7	21-03-2022 To 26-03-2022	32	Concept of branding and brand equity
		33	Market segmentation – concept – bases
		34	Market segmentation – concept – bases
		35	Market segmentation : patterns and significance
		36	Market segmentation :patterns and significance
		37	Target marketing
8	28-03-2022 To 02-04-2022	38	Product positioning
		39	Product positioning
		40	Class Test
		41	Module III Marketing in the globalised scenario
		42	Digital marketing/ on line marketing
		43	Digital marketing/ on line marketing
9	04-04-2022 To 09-04-2022	44	E Commerce – features
		45	E Commerce : scope and challenges
		46	E Commerce : scope and challenges
		47	Social media marketing
		48	Relationship marketing
		49	Social marketing
10	11-04-2022 To 16-04-2022	50	Direct marketing
		51	Net work marketing
		13-04-2022	Easter Holidays
		14-04-2022	Easter Holidays
		15-04-2022	Easter Holidays
		16-04-2022	Easter Holidays
11	18-04-2022 To 23-04-2022	18-04-2022	Easter Holidays
		52	I Internal Examination
		53	I Internal Examination
		54	I Internal Examination
		55	I Internal Examination
12	25-04-2022 To 30-04-2022	56	I Internal Examination
		57	MLM– servicemarketing-scope – service marketing mix
		58	Module IV Meaning definition, evolution, personnel management
		59	Functions and importance of HRM
		60	Duties and qualities of HR Manager

		61	
		62	HR Planning, job analysis
		63	Job description and job specification , job evaluation
13	02-05-2022 To 07-05-2022	02-05-2022	RAMZAN
		64	Recruitment
		65	Sources of recruitment
		66	Selection process
		67	Interview
		68	Tests
14	09-05-2022 To 14-05-2022	69	Placement and induction
		70	Class Test
		71	Performance appraisal system: Meaning, objectives,
		72	Performance appraisal system: Meaning, objectives,
		73	Methods and problems of performance appraisal
		14-05-2022	Second Saturday
15	16-05-2022 To 21-05-2022	74	Methods and problems of performance appraisal
		75	Training : need and importance
		76	Training: need and importance
		77	Methods of training
		78	Methods of training
		79	Benefits of training
16	23-05-2022 To 28-05-2022	80	II Internal Examination
		81	II Internal Examination
		82	II Internal Examination
		83	II Internal Examination
		84	II Internal Examination
		85	II Internal Examination
17	30-05-2022 To 04-06-2022	86	HRM in the post globalization era
		87	HRM in the post globalization era
		88	HRM and competitive advantage
		89	Question paper discussion
		90	Class Test