

DON BOSCO ARTS & SCIENCE COLLEGE
ANGADIKADAVU

(Affiliated to Kannur University Approved by Government of Kerala)

ANGADIKADAVU P.O., IRITTY, KANNUR – 670706



COURSE PLAN

BCOM FINANCE

(2020 – 23)

SEMESTER – IV

ACADEMIC YEAR - (2021-22)

IV Semester B Com Finance (2020 - 23)

SL. No.	Name of Subjects with Code	Name of the Teacher	Duty Hours per week
1.	4A13 COM INFORMATIC SKILLS	SRUTHI N AND ANJU K PAULOSE	5
2.	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	SRUTHI THERESE ABRAHAM	5
3.	4B05 COM CORPORATE ACCOUNTING	ANJU K PAULOSE	6
4.	4B06 COM INVESTMENT MANAGEMENT	SANVA P	5
5.	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	SAPNA JOHN	4
	NAME OF CLASS IN CHARGE	SANVA P	

TIME TABLE

Day	09.50 Am - 10.45 Am	10.45 Am -11.40 Am	11.55 Am -12.50 Pm	01.40 Pm - 02.35 Pm	02.35 Pm - 03.30 Pm
1	4B06 COM INVESTMENT MANAGEMENT	4B05 COM CORPORATE ACCOUNTING	4A13 COM INFORMATIC SKILLS	4B05 COM CORPORATE ACCOUNTING	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT
2	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	4B06 COM INVESTMENT MANAGEMENT	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	4A13 COM INFORMATIC SKILLS	4B05 COM CORPORATE ACCOUNTING
3	4B06 COM INVESTMENT MANAGEMENT	4B05 COM CORPORATE ACCOUNTING	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	4A13 COM INFORMATIC SKILLS
4	4B05 COM CORPORATE ACCOUNTING	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	4B06 COM INVESTMENT MANAGEMENT	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	4A13 COM INFORMATIC SKILLS
5	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	4B06 COM INVESTMENT MANAGEMENT	4A13 COM INFORMATIC SKILLS	4B05 COM CORPORATE ACCOUNTING
6	4A14 COM ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT	4B06 COM INVESTMENT MANAGEMENT	4A13 COM INFORMATIC SKILLS	4C04 COM CORPORATE LAW AND BUSINESS REGULATIONS	4B05 COM CORPORATE ACCOUNTING

Subject Code:	4A13 COM
Subject Name:	GENERAL AWARENESS COURSE III : GENERAL INFORMATICS SKILLS
No. of Credits:	4((3+1)
No. of Contact Hours:	5
Hours per Week:	5
Name of the Teacher:	Sruthi N and Anju K Paulose

SYLLABUS

Unit I Overview of information Technology. Features of Modern Personal Computer and Peripherals – Computer Networks – Types of Networks – Components of Networks – Topology – Internet – Uses of Internet. [10 Hours]

Unit II Social Informatics: IT and society – issues and concerns -Digital divide – Cyber ethics – Cybercrimes – Cyber Laws – Cyber addictions- Information over Load – Health Issues – Guide lines for Proper Usage of computers and internet. E Waste. [10 Hours]

Unit III IT Applications: E Governance– overview of IT Application in Medicine, Health care, Business and Commerce.– Industry. [10 Hours]

Unit IV Knowledge Skills for Higher Education : Data, Information and Knowledge - Knowledge Management -Internet as a knowledge repository - Academic search techniques - Case study of academic websites – Basic concepts of IPR – Copyrights and Patents - Introduction to use of IT in teaching and learning - Case study of educational software - Academic Service – INFLIBNET – NICENET - BRENT. [12 Hours]

Unit V Programmes for Office Management: MS word – window concepts – Menus, tiles, Edit, View, tools, tables, Mail Merge. MS Excel – Spread sheet – operators - Arithmetic – Relation Functions – Formulae – Payroll Preparation. MS Power point - creating slides and presentations, adding media clips and charts, special effects, setting slid timings 77 [24 Hours]

Unit VI Computerized Accounting (Using Accounting Software) Meaning, features and advantages of computerised Accounting – Company Creation- Accounts Information Ledger – Groups– Cost Centers – Accounts with inventory- stock item and stock Group creation – voucher – types - entry – P/L A/c, B/S, Bank Reconciliation. [24 Hours]

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	03-01-2022 To 08-01-2022	1	Overview of information Technology.
		2	Features of Modern Personal Computer and Peripherals –
		3	Features of Modern Personal Computer and Peripherals
		4	Computer Networks
		5	Types of Networks
		08 January	Second Saturday
2	10-01-2022 To 15-01-2022	6	Components of Networks
		7	Topology
		8	Internet
		9	Uses of Internet.
		10	MODULE 1 EXAM
		11	Social Informatics: IT and society
3	17-01-2022 To 22-01-2022	12	Issues and concerns
		13	Digital divide
		14	Cyber ethics
		15	Cybercrimes , Cyber Laws
		16	Cyber addictions, Information over Load
		17	Health Issues
4	24-01-2022 To 29-01-2022	18	Guide lines for Proper Usage of computers and internet.
		19	E Waste
		26 January	Republic Day
		20	MODULE 2 EXAM
		21	IT Applications
		22	E Governance
5	31-01-2022 To 05-02-2022	31 January	Don Bosco
		23	overview of IT Application
		24	Medicine
		25	Health care
		26	Business
		27	Commerce
6	07-02-2022 To 12-02-2022	28	Commerce
		29	Industry.
		30	MODULE 3 EXAM
		31	Knowledge Skills for Higher Education
		32	Data, Information.

No of Weeks	Dates	Session	Topic
		12 February	Second Saturday
7	14-02-2022 To 19-02-2022	33	Knowledge , Knowledge Management
		34	Internet as a knowledge repository
		35	Academic search techniques
		36	Case study of academic websites
		37	Basic concepts of IPR
		38	Copyrights and Patents
8	21-02-2022 To 26-02-2022	39	I Internal Examination
		40	I Internal Examination
		41	I Internal Examination
		42	I Internal Examination
		43	I Internal Examination
		44	I Internal Examination
9	28-02-2022 To 05-03-2022	45	Introduction to use of IT in teaching and learning
		01 March	MahaSivarathri
		46	Case study of educational software
		47	Academic Service – INFLIBNET – NICENET - BRENT
		48	MODULE 4 EXAM
		49	Programmes for Office Management
10	07-03-2022 To 12-03-2022	50	MS word
		51	Window concepts
		52	Menus
		53	Tiles
		54	Edit
		12 March	Second Saturday
11	14-03-2022 To 19-03-2022	55	Edit
		56	View
		57	Tools
		58	Tables
		59	Tables
		60	Mail Merge.
12	21-03-2022 To 26-03-2022	61	MS Excel
		62	Spread sheet
		63	Operators - Arithmetic , Relation
		64	Functions
		65	Payroll Preparation.
		66	MS Power point
13	28-03-2022	67	Creating slides and presentations

No of Weeks	Dates	Session	Topic
	To 02-04-2022	68	Adding media clips and charts
		69	Special effects, setting slide timings
		70	features and advantages of computerised Accounting — Co
		71	Computerized Accounting
		72	Meaning of computerised Accounting
14	04-04-2022 To 09-04-2022	73	Features and advantages of computerised
		74	Company Creation--
		75	Accounts Information Ledger
		76	Groups– Cost Centers
		77	Accounts with inventory
		09 April	Second Saturday
15	11-04-2022 To 16-04-2022	78	Stock item and stock Group creation
		79	Voucher – types
		13 April	Easter Holidays
		14 April	Easter Holidays
		15 April	Easter Holidays
		16 April	Easter Holidays
16	18-04-2022 To 23-04-2022	18 April	Easter Holidays
		80	Voucher entry
		81	P/L A/c
		82	Balance sheet
		83	Bank Reconciliation
		84	Module 6 EXAM
17	25-04-2022 To 30-04-2022	85	II Internal Examination
		86	II Internal Examination
		87	II Internal Examination
		88	II Internal Examination
		89	II Internal Examination
		90	II Internal Examination

Subject Code:	4A14COM
Subject Name:	ENVIRONMENTAL STUDIES AND DISASTER MANAGEMENT
No. of Credits:	4
No. of Contact Hours:	90
Hours per Week:	5
Name of the Teacher:	SRUTHI THERESE ABHRAHAM

COURSE OUTCOME

After studying the course, the students shall be able to;

CO 1: Understand the components of environment and need for the protection of environment

CO 2: Understand the effect of pollution on environment and the ways of protecting the environment

CO 3: Explain the social issues relating to environmental pollution

CO 4: Clearly understand the various environmental hazards and the ways of managing disaster.

Unit I : Brief discussion on the components of the Environment, Scope and importance of Environmental studies- Environmental problems associated with the exploitation of natural resources- Environmental protection, major environmental movements in India. Environment protection Act 1986- impacts on companies, violation and penalties, Environment Impact Assessment, Environment Protection related compliances for start-up manufacturing enterprises. **(15 hours)**

Unit II : Environmental Pollution- types, causes, effects- Bhopal gas tragedy, A brief discussion on Global Warming- Climate Change- Ozone Depletion,-Acid Rain, Standards and control measures required by industries in compliance to The Air (Prevention of Pollution and Control) Act 1989, Water Pollution, importance of water pollution control and steps required to be taken by industries eg; Sewage treatment plant, water treatment plant etc. Relevance of environment legislation to business enterprises, Legislation vs. Social obligation of the business **(20 hours)**

Unit III: Social issues and environment- unsustainable and sustainable development, urban problems related to energy, water conservation, water harvesting, resettlement and rehabilitation of people, environmental ethics, waste land reclamations, consumerism and waste products **(15 hours)**

Unit IV : Environmental hazards and disasters-Meaning, types-natural hazards and disaster- Planetary hazards/Disasters: (a) Endogenous Hazards: volcanic eruption-Earth quakes-Landslides (b)Exogenous Hazards :infrequent events-cyclones-lightning-hailstorms. Cumulative atmospheric hazards/disasters: floods-Droughts-Heat waves. Extra planetary hazards/disasters. Man induced hazards and disasters: physical hazards/disaster-soil erosion-chemical hazards/disaster. **(20 Hours)**

Unit V: Phases of disaster management-Stages:1)pre-disaster stage(preparedness),2)Emergency stage, 3)post disaster stage .Institutional framework of disaster management-disaster mitigation

institutions, education on disaster, community involvement in disaster management, role of media.
(20 Hours)

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	03-01-2022 To 08-01-2022	1	Unit I Brief discussion on the components of the environment
		2	Scope and importance of environmental studies
		3	Environmental problems associated with the exploitation of natural resources
		4	Environmental protection
		5	Major environmental movements in India
		08 January	Second Saturday
2	10-01-2022 To 15-01-2022	6	Major environmental movements in India
		7	Environmental Protection Act 1986-impacts on companies
		8	Environmental Impact Assessment
		9	Environmental Impact Assessment
		10	Environment Protection related compliances for start-up manufacturing enterprises
		11	Class test I
3	17-01-2022 To 22-01-2022	12	Unit II Environmental Pollution
		13	Types, causes, effect
		14	Bhopal gas tragedy
		15	Global warming, climate change
		16	Ozone depletion, Acid rain
		17	Prevention of Pollution and Control Act 1989
4	24-01-2022 To 29-01-2022	18	Prevention of Pollution and Control Act 1989
		19	Water Pollution
		26 January	Republic Day
		20	Importance of water pollution control
		21	Sewage treatment plant, water treatment plant etc.
		22	Relevance of environment legislation to business
5	31-01-2022 To 05-02-2022	31 January	Don Bosco
		23	Relevance of environment legislation to business enterprises
		24	Legislation Vs Social obligation of the business
		25	Legislation Vs Social obligation of the business
		26	Revision

		27	Class test II
6	07-02-2022 To 12-02-2022	28	Unit III Social issues and environment
		29	Unsustainable and sustainable development
		30	Urban problems related to energy
		31	Water conservation
		32	Water conservation
		12 February	Second Saturday
7	14-02-2022 To 19-02-2022	33	Water harvesting
		34	Resettlement and rehabilitation of people
		35	Resettlement and rehabilitation of people
		36	Environmental ethics
		37	Environmental ethics
		38	Waste land reclamation
8	21-02-2022 To 26-02-2022	39	I Internal Examination
		40	I Internal Examination
		41	I Internal Examination
		42	I Internal Examination
		43	I Internal Examination
		44	I Internal Examination
9	28-02-2022 To 05-03-2022	45	Consumerism and waste products
		01 March	Maha Sivarathri
		46	Consumerism and waste products
		47	Revision
		48	Class test III
		49	Unit IV Environmental hazards and disasters -meaning
10	07-03-2022 To 12-03-2022	50	Types -Natural hazards and disaster
		51	Planetary hazards
		52	Endogenous hazards
		53	Volcanic eruption
		54	Earth quakes
		12 March	Second Saturday
11	14-03-2022 To 19-03-2022	55	Landslides
		56	Exogenous Hazards -Infrequent events
		57	Cyclones
		58	Lighting
		59	Hailstorms
		60	Cumulative atmosphere hazards-floods
12	21-03-2022 To	61	Droughts
		62	Heat waves
		63	Extra planetary hazards

	26-03-2022	64	Man induced hazards& disaster
		65	Physical hazards/disaster -soil erosion
		66	Chemical change disaster
13	28-03-2022 To 02-04-2022	67	Revision
		68	Class test IV
		69	Unit V Phases of disaster management
		70	Pre-disaster stage.
		71	Emergency stage
		72	Post disaster stage.
14	04-04-2022 To 09-04-2022	73	Institutional framework for disaster management
		74	Disaster mitigation institutions
		75	Education on disaster
		76	Community involvement in disaster management
		77	Role of media in disaster management
		09 April	Second Saturday
15	11-04-2022 To 16-04-2022	78	Revision
		79	Class test V
		13 April	Easter Holidays
		14 April	Easter Holidays
		15 April	Easter Holidays
		16 April	Easter Holidays
16	18-04-2022 To 23-04-2022	18 April	Easter Holidays
		80	Revision
		81	Revision
		82	Revision
		83	Revision
		84	Revision
17	25-04-2022 To 30-04-2022	85	II Internal Examination
		86	II Internal Examination
		87	II Internal Examination
		88	II Internal Examination
		89	II Internal Examination
		90	II Internal Examination

Subject Code:	4B05 COM
Subject Name:	CORPORATE ACCOUNTING
No. of Credits:	4
No. of Contact Hours:	108
Hours per Week:	6
Name of the Teacher:	ANJU K PAULOSE

CORE COURSE V : CORPORATE ACCOUNTING

SEMESTER	COURSE CODE	HOURS PER WEEK	CREDIT	EXAM HRS
IV	4B05 COM	6	4	3

COURSE OUTCOME

After studying this course, the students shall be able to;

CO 1: Understand the mode of presentation and understanding of financial reporting . CO 2: Learn the accounting procedure for recording transaction relating to the issue and redemption of shares and debentures.

CO 3: Imbibe the techniques of recording transactions in respect of amalgamation, reconstruction and liquidation of companies..

CO 4: Understand the concept of IFRS and Ind AS

Unit I :

Issue of shares and debentures:

Issue of shares – issue at par, premium and discount – under and over subscription – pro- rata allotment - calls in arrear – calls in advance – forfeiture and reissue – redemption of preference shares – redemption out of profit and out of proceeds of fresh issue – issue and redemption of debentures- redemption by purchase (only)

(20 Hrs)

Unit II: Final Accounts of Companies:

Preparation of Balance Sheet and Profit & Loss Account (in new format) – compulsory transfer to Reserve (Corporate dividend tax need not be considered).
Computation of Profit prior to incorporation

(25 Hrs)

Unit III: Accounting for Amalgamation and reconstruction:

Meaning and types of amalgamation – purchase consideration – methods of ascertaining purchase consideration - Amalgamation in the nature of Merger and Amalgamation in the nature of purchase – differences – methods of accounting – Pooling of interest method and purchase method — accounting entries in the books of both transferor and transferee companies (excluding intercompany holdings) –

reconstruction – types – External and Internal reconstructions – Accounting entries only.

(30 Hrs)

Unit IV: Liquidation of companies:

Meaning and types of winding up – Statement of Affairs – Deficiency or Surplus Accounts – Liquidator’s Final Statement of Account.

(15 Hrs)

Unit V: Accounting Standards for Financial Reporting:

Objectives and uses of financial statements for users – Role/objectives of accounting standards - Development of accounting standards in India - Requirements of international accounting standards -International organizations engaged in accounting harmonization - IASB – FASB Role of IASB in developing IFRS - IFRS adoption or convergence in India -Implementation plan in India - Ind AS - Differences between Ind AS and IFRS -Conceptual framework - Definition of financial elements - Principles of recognition, measurements, presentation and disclosure.

(18 Hrs)

Books for Reference:

1. Advanced Accounts Volume II : Shukla: M.C., T.S.Grewal and S.C.Guptha (S.Chand&Co.,New Delhi)
2. Advanced Accountancy, Volume II :Guptha R.L. and M.Radhaswami (Sulthan Chand& Co. New Delhi)
3. Corporate Accounting :Maheshwari. S.N. and S.K.Maheshwari, (Vikas publishingHouse, New Delhi)
4. Corporate Accounting : Ashok Sehgal and Deepak Sehgal,(Taxman Publication, NewDelhi)
5. Corporate Accounting : S.P. Jain and K.L.Narang (Kalyani Publishers, New Delhi)
7. Financial Accounting :B.K.Banerjee (PHI Pvt.Ltd.New Delhi)

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	03-01-2022 To 08-01-2022	1	Module 01 Issue of shares
		2	Issue of shares-issue at par,
		3	Issue of shares-issue at par,
		4	Issue of shares- at premium
		5	Issue of shares- at premium
		6	Issue of shares- at premium
		7	issue of shares at discount Pro-rata allotment

No of Weeks	Dates	Session	Topic
		08 January	Second Saturday
2	10-01-2022 To 15-01-2022	9	issue of shares at discount
		10	Under subscription of shares
		11	Under subscription of shares
		12	Over subscription of shares
		13	Calls in arrears- Call in advance
		14	Forfeiture of shares- Reissue of shares
		15	Redemption of preference shares
3	17-01-2022 To 22-01-2022	16	Redemption out of profit
		17	Redemption out of proceed of fresh issue
		18	Issue of debentures
		19	Redemption of debentures
		20	Unit Test 01
		21	Module 02 Final accounts of companies
		22	Statement of financial position/ Balance sheet
4	24-01-2022 To 29-01-2022	23	Explanation of equity and liabilities
		24	Statement of profit and loss account
		25	Explanation of items of SOPL
		26 January	Republic Day
		26	Treatment of some special items
		27	Income tax, Current Tax Assets & Current Tax liabilities
		28	Deferred tax, Tax deducted at source(payment on salary & Interest on Income)
	29	Advance payment of Tax And Provision for taxation	
5	31-01-2022 To 05-02-2022	31 January	Don Bosco
		29	Dividend
		30	Practical Problems
		31	Practical Problems
		32	Other Usual Adjustments
		33	Practical Problems
		35	Practical Problems
		36	Practical Problems
6	07-02-2022 To 12-02-2022	37	Treatments in Final accounts
		38	Practical Problems
		39	Practical Problems
		40	Practical Problems
		41	Treatments in Final accounts
		42	Profit Prior to Incorporation

No of Weeks	Dates	Session	Topic
		12 February	Second Saturday
7	14-02-2022 To 19-02-2022	43	Practical Problems
		44	Practical Problems
		45	Unit Test 02
		46	Module 03 Amalgamation :Meaning, Objectives & Important Terms
		47	Purchase Consideration: Methods
		48	Purchase Consideration: Methods
		49	Accounting in the books of Transferor Company
8	21-02-2022 To 26-02-2022	50	I Internal Examination
		51	I Internal Examination
		52	I Internal Examination
		53	I Internal Examination
		54	I Internal Examination
		55	I Internal Examination
9	28-02-2022 To 05-03-2022	56	Accounting in the books of Transferee Company
		01 March	Maha Sivarathri
		57	Practical problems
		58	Practical problems
10	07-03-2022 To 12-03-2022	59	Practical problems
		60	Practical problems
		61	Practical problems
		62	Practical problems
		63	External Reconstruction
		64	Practical problems
		65	Practical problems
66	Practical problems		
67	Internal Reconstruction-meaning, objectives, Forms		
11	14-03-2022 To 19-03-2022	12 March	Second Saturday
		68	Alteration of share capital
		69	Practical problems
		70	Reduction of share capital
		71	Practical problems
		72	Re-organisation of capital
		73	Practical problems
		74	Practical problems
75	Unit test 03		
12	21-03-2022	76	Module 04- Meaning, Functions

No of Weeks	Dates	Session	Topic
	To 26-03-2022	77	Statement of affairs-content, procedure
		78	Deficiency or surplus account
		79	Practical problems
		80	Practical problems
		81	Practical problems
		82	Liquidator's final statement of account
13	28-03-2022 To 02-04-2022	83	Liquidator's remuneration
		84	Practical Problem
		85	Practical Problem
		86	Practical Problem
		87	Calls in arrears & calls in advance
		88	Practical Problem
		89	Practical Problem
14	04-04-2022 To 09-04-2022	90	Unit Test 04
		91	Module 05 : Accounting standards For Financial Reporting
		92	Objectives and uses of financial statements for users
		93	Role/ objectives of accounting standards
		94	Development of accounting standard in India
		95	Requirement of international accounting standards
		09 April	Second Saturday
15	11-04-2022 To 16-04-2022	96	International organisation engaged in accounting harmonization
		97	IASB
		13 April	Easter Holidays
		14 April	Easter Holidays
		15 April	Easter Holidays
		16 April	Easter Holidays
16	18-04-2022 To 23-04-2022	18 April	Easter Holidays
		98	FASB Role of IASB in developing IFRS
		99	IFRS adoption or convergence in India
		100	Implementation plan in India- In AS
		101	Difference between Ind AS and IFRS
		102	Conceptual Framework-financial elements-principles
17	25-04-2022 To 30-04-2022	103	II Internal Examination
		104	II Internal Examination
		105	II Internal Examination
		106	II Internal Examination
		107	II Internal Examination
		108	II Internal Examination

Subject Code:	4B06 COM
Subject Name:	INVESTMENT MANAGEMENT
No. of Credits:	4
No. of Contact Hours:	90
Hours per Week:	5
Name of the Teacher:	SANVA P

SYLLABUS

Objective: -

To facilitate the students to understand the concepts of investments and to enable them to analyze the risk and returns characteristics of securities and portfolios in a dynamic market environment.

Module –I:

Investment – Meaning, Definition- Need – Benefits –Investment alternatives-Investment attributes- Investment v/s speculation-arbitrage- hedging- Role in Economic Development – Factors influencing investment- Different investment avenues – Salient features – Return – Meaning – Types – Risk- Meaning – Sources of Risk.
[15 Hours]

Module – II:

Securities: Different types of securities – Equity, Debt, Preference shares, money market instruments, Government securities, swaps, options and derivatives,- Mutual funds: entities in mutual funds –types of schemes
[15 Hours]

Module – III:

Securities Market: Participants-Primary Equity market- methods of raising equity-stock invest-book building-Secondary equity market-procedure for buying and selling security,types of orders online trading, stock market indices BSE and NSE-Sensex and Nifty
[20 Hours]

Module – IV:

Security Analysis: Fundamental analysis – Economic, industry and company analysis – Technical analysis – Tools- Charting techniques-(Basic concepts only) [20 Hours]

Module- V:

Portfolio Management Process : Meaning and types of portfolio – Scope and Objectives of Portfolio Management - Portfolio Management Process (Theory only)

[20 Hours]

Books for Reference

1. Investment Analysis & Portfolio Management :Prasanna Chandra, Tata McGraw Hill
2. Investment Management :Saram Harry , Prentice Hall
3. Portfolio Management : Francis &Aricher
4. Portfolio Management : S. Kevin

TEACHING SCHEDULE

No of Weeks	Dates	Session	Topic
1	03-01-2022 To 08-01-2022	1	Investment – Meaning, Definition
		2	Need – Benefits of investment
		3	Investment alternatives
		4	Investment attributes
		5	Investment v/s speculation
		08 January	Second Saturday
2	10-01-2022 To 15-01-2022	6	Gambling , Hedging
		7	Role in Economic Development
		8	Factors influencing investment
		9	Different investment avenues – Salient features
		10	Return – Meaning – Types
		11	Risk- Meaning – Sources of Risk
3	17-01-2022 To 22-01-2022	12	Systematic risk
		13	Unsystematic risk
		14	Difference between systematic and unsystematic risk
		15	Class Test
		16	Security- meaning - features
		17	Types of security
4	24-01-2022 To 29-01-2022	18	Equity
		19	Debt
		26 January	Republic Day
		20	Preference shares
		21	Money market instruments- meaning , features
		22	Types of money market instruments
5	31-01-2022 To 05-02-2022	31 January	Don Bosco
		23	Government securities
		24	Derivatives- meaning - features
		25	Types of derivatives
		26	Mutual fund- meaning - definition
		27	Types of Mutual fund
6	07-02-2022 To	28	Entities in Mutual fund
		29	Types of schemes
		30	Class Test

No of Weeks	Dates	Session	Topic
	12-02-2022	31	Security market
		32	Stock market participants
		12 February	Second Saturday
7	14-02-2022 To 19-02-2022	33	Primary market - features
		34	Methods of raising equity capital
		35	Book Building
		36	Process
		37	Secondary market
		38	NSE
8	21-02-2022 To 26-02-2022	39	I Internal Examination
		40	I Internal Examination
		41	I Internal Examination
		42	I Internal Examination
		43	I Internal Examination
		44	I Internal Examination
9	28-02-2022 To 05-03-2022	45	Online trading
		01 March	Maha Sivarathri
		46	Stock market indices
		47	BSE
		48	BSE SENSEX
		49	NIFTY
10	07-03-2022 To 12-03-2022	50	Class Test
		51	Security analysis – meaning - features
		52	Fundamental analysis – meaning - features
		53	Economic analysis
		54	Industry analysis
		12 March	Second Saturday
11	14-03-2022 To 19-03-2022	55	Company analysis
		56	Limitations and importance of fundamental analysis
		57	Technical Analysis – meaning - features
		58	Assumptions- various price fields
		59	Advantages and criticism
		60	Stock chart
12	21-03-2022 To 26-03-2022	61	Line chart
		62	Bar chart
		63	Japanese candle stick
		64	Trend and trend reversal
		65	Chart pattern – support and resistance

No of Weeks	Dates	Session	Topic
		66	Cup and handle, head and shoulder
13	28-03-2022 To 02-04-2022	67	Triangle, swap
		68	Mathematical indicators
		69	Mathematical indicators
		70	Class Tsest
		71	Portfolio management
		72	Meaning and features of portfolio
14	04-04-2022 To 09-04-2022	73	Importance
		74	Risk element
		75	Types of portfolio
		76	Types of portfolio
		77	Types of portfolio
		09 April	Second Saturday
15	11-04-2022 To 16-04-2022	78	Scope of portfolio management
		79	Objective of portfolio management
		13 April	Easter Holidays
		14 April	Easter Holidays
		15 April	Easter Holidays
		16 April	Easter Holidays
16	18-04-2022 To 23-04-2022	18 April	Easter Holidays
		80	Portfolio management process
		81	Portfolio management process
		82	Portfolio management process
		83	Class Test
		84	Revision
17	25-04-2022 To 30-04-2022	85	II Internal Examination
		86	II Internal Examination
		87	II Internal Examination
		88	II Internal Examination
		89	II Internal Examination
		90	II Internal Examination

Subject Code:	4C04 COM
Subject Name:	Corporate Law and Business Regulations
No. of Credits:	4
No. of Contact Hours:	72
Hours per Week:	4
Name of the Teacher:	Sapna John

SYLLABUS

Unit I: Companies Act 2013- Definition- Features- Classification- Authorities of Company Law- Central Govt. - Company Law Board- SEBI- Liquidator- Court- Registrar - Tribunal.
(12 Hrs)

Unit II: Formation of Company- Promotion- Stages-Types of promoters-Registration & Incorporation- raising of capital- Commencement of Business- Lifting Corporate Veil.
(13 Hrs)

Unit III: Memorandum of Association- Contents- Articles of Association- Contents- Difference- Table A- Alterations- Doctrine of Ultra vires- Constructive notice & indoor management - Prospectus- types-Contents—Misstatement in prospectus.
(15Hrs)

Unit IV: Members of Company- Acquiring membership -Termination of membership-Rights - Duties- Obligations- Directors- Appointment-Qualifications & Disqualifications - Retirement & Removal of Directors.
(12 Hrs)

Unit V: Company meeting- General Meeting- Board Meeting- Class Meeting- Essential of valid Meetings- chairman-Motion- Resolution- types of resolutions-Methods of voting.
(10 Hrs)

Unit VI: Winding up- Modes of Winding Up- Winding up by the Tribunal- provisions- voluntary winding up – conditions and provisions - Liquidator- Rights, powers & Duties of Liquidator- effects of winding up.
(10 Hrs)

Books for Reference:

1. Mercantile Law, M C Shukla
2. Business Law, R S N Pillai, Bhagavathi
3. Company Law P P Scogna
4. Business & Corporate Law, L R Potti

TEACHING SCHEDULE

	Dates	Session	Topic
1	03-01-2022 To 08-01-2022	1	Companies Act 2013 – Introduction
		2	Company – definitions and features
		3	Classification
		4	Authorities of company law
		08 January	Second Saturday
2	10-01-2022 To 15-01-2022	5	Formation of company
		6	Promotion
		7	Types of promoters
		8	Types of promoters
3	17-01-2022 To 22-01-2022	9	Functions of promoters
		10	Incorporation
		11	Raising of capital
		12	Commencement of business
4	24-01-2022 To 29-01-2022	13	Lifting corporate veil
		14	Memorandum of Association
		26 January	Republic Day
		15	Contents
5	31-01-2022 To 05-02-2022	16	Alteration of memorandum
		31 January	Don Bosco
		17	Articles of Association
		18	Alteration of articles
		19	Contents
6	07-02-2022 To 12-02-2022	20	Differences between memorandum and articles
		21	Doctrine of ultra vires
		22	Prospectus
		23	Types
		24	Contents
7	14-02-2022 To 19-02-2022	12 February	Second Saturday
		25	Misstatement in prospectus
		26	Remedies for misstatement in prospectus
		27	<i>Class test</i>
		28	<i>Revision</i>
8	21-02-2022 To	29	<i>Revision</i>
		30	I Internal Examination
		31	I Internal Examination
		32	I Internal Examination

	Dates	Session	Topic
	26-02-2022	33	I Internal Examination
		34	I Internal Examination
		35	I Internal Examination
9	28-02-2022 To 05-03-2022	36	Members of company
		01 March	Maha Sivarathri
		37	Acquiring membership
		38	Termination of membership
10	07-03-2022 To 12-03-2022	39	Liabilities of members
		40	Rights of member
		41	Duties of member
		42	Obligations of member
11	14-03-2022 To 19-03-2022	43	Appointment of directors
		12 March	Second Saturday
		44	Qualifications
		45	Disqualifications
12	21-03-2022 To 26-03-2022	46	Retirements of directors
		47	Removal of directors
		48	Class test
		49	Company meetings
13	28-03-2022 To 02-04-2022	50	Meeting of directors
		51	Meeting of shareholders
		52	Class meeting
		53	Meetings of creditors and debenture holders
14	04-04-2022 To 09-04-2022	54	Requisites of a valid meeting
		55	Resolutions
		56	Class Test
		57	Winding up
15	11-04-2022 To 16-04-2022	58	Modes of winding up
		59	Voluntary winding up
		09 April	Second Saturday
		60	Winding up by the tribunal
		61	Powers of tribunal
		13 April	Easter Holidays
16	18-04-2022 To	14 April	Easter Holidays
		15 April	Easter Holidays
		16 April	Easter Holidays
16	18-04-2022 To	18 April	Easter Holidays
		62	Conditions and provisions
		63	Rights of liquidator

	Dates	Session	Topic
	23-04-2022	64	Duties & powers of liquidator
		65	Class Test
		66	Revision
17	25-04-2022 To 30-04-2022	67	II Internal Examination
		68	II Internal Examination
		69	II Internal Examination
		70	II Internal Examination
		71	II Internal Examination
		72	II Internal Examination