



Third Semester M.S.W. Degree Examination, January 2006
Paper – XIV : SOCIAL WORK ADMINISTRATION

Time: 3 Hours

Max. Marks: 80

PART – I

Answer **any six** questions. **Each** answer should not exceed **75** words.
All questions carry **equal** marks.

Write short notes on :

1. Public administration.
2. Voluntary organisation.
3. Chain of command.
4. Social Welfare administration.
5. Formal and informal organisation.
6. Selection process in an organisation.
7. Functions of social work administrator.
8. Characteristics of social welfare organisation.
9. Differentiate between strategic and operational planning. (6×3=18)

PART – II

Answer **any five** questions. **Each** answer should not exceed **200** words.
All questions carry **equal** marks.

10. Distinguish between theory X and theory Y.
11. What is budgeting ? Identify the points to be kept in view while preparing the budget.
12. Explain the measures taken by the voluntary organisations for the care and welfare of the aged people in India.

- 13. What is democratic approach in leadership ? Explain the advantages and disadvantages of the approach.
- 14. Explain the procedures involved in registering a Social Welfare Organisation.
- 15. Discuss the role of voluntary organisation in Social Welfare.
- 16. What are the different methods and techniques used for effective public relations ?
- 17. What are the different levels of co-ordination in Social Work Administration. (5×6=30)

PART – III

Answer **any two** questions. **Each** answer should not exceed **900** words. **Each** question carries **16** marks.

- 18. Explain the administrative structure and function of Central Social Welfare Board (CSWB).
- 19. Discuss in detail the various leadership theories.
- 20. Write an elaborate note on the Social Welfare Programmes at the state level. (2×16=32)