

M 2096

V Semester B.A./B.Sc./B.Com./B.B.A./B.B.A. T.T.M./B.B.M./B.C.A./B.S.W./ B.A. Afsal UI Ulama Degree (CCSS – Reg./Supple./Improv.) Examination, November 2012 CORE COURSE IN COMMERCE 5B13 COM : Human Resource Management

Time: 3 Hours

Max. Weightage: 30

# PART-A

This part consist of **two** bunches of questions carrying **equal** weightage of **one**. Answer **all** questions.

# I. 1) The objective of job analysis

- a) Job redesign
- c) Job enrichment
- 2) Recruitment is the process of
  - a) Man power planning
  - c) Training of employer
- 3) Halsey plan
  - a) Plant layout
  - c) Wage incentive
- 4) O.J.T. related to
  - a) Training
  - c) Teaching

- b) Merit rating
- d) None
- b) Searching for employees
- d) None
- b) Plant location
- d) None
- b) Selection
- d) None

- 7) Process of arising the performance of an employee is \_\_\_\_\_
- 8) Multiple piece rate plan developed by \_\_\_\_\_ (2×1=2)

P.T.O.

D) Mentraum

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# PART-B

Answer any eight questions. Each carries a weightage of one.

9. What do you mean by HRM ?

10. What is job evaluation ?

11. What do you mean by HRD?

12. What is retrenchment?

13. What is job analysis ?

Define personal management.

15. What is training with industry ?

16. Define collective bargaining.

17. State any two types of training.

18. What is meant by layoff?

 $(8 \times 1 = 8)$ 

### PART-C

Answer any six questions. Each carries a weightage of two.

19. Explain the methods of selection.

20. What are the differences between personal management and HRM ?

- 21. Discuss the functions of trade unions.
- 22. Write a note on performance appraisal.
- 23. Explain the functions of HR management.
- 24. What are the sources of recruitment?
- 25. What are the incentives offered to workers ?
- 26. What are the effects of absenteeism on industry ?

# (6×2=12)

#### PART-D

Answer any two. Each question carries a weightage of four.

27. Discuss the methods of training of industrial workers.

28. Give an account of mechanism of wage and salary administration.

29. What are the advantages and limitations of trade unions ? (2×4=8)