



K26U 1117

Reg. No. : .....

Name : .....

IV Semester B.B.A./B.B.A. (R.T.M.)/B.B.A. (A.A.M.)/B.B.A.(H.A.) Degree  
(C.B.C.S.S. – O.B.E. – Supplementary/Improvement)

Examination, April 2026  
(2020 to 2023 Admissions)

Core Course

4B06BBA/BBA(RTM)/BBA(AAM)/BBH : HUMAN RESOURCE  
MANAGEMENT

Time : 3 Hours

Max. Marks : 40

SECTION – A

Answer the **six** questions. **Each** question carries 1 mark.

(6×1=6)

1. Define human resource management.
2. What do you mean by job analysis ?
3. What do you mean by human resource planning ?
4. What is the distinction between training and development ?
5. What is meant by performance appraisal ?
6. What is time rate system ? What are the merits of this system over piece rate system ?

SECTION – B

Answer **any six** questions. **Each** question carries 2 marks.

(6×2=12)

7. What are the objectives of HRM ?
8. What is job enlargement ?
9. Briefly describe the important functions of HRM.

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10. Differentiate between job description and job specification.
11. Explain the importance of HRP.
12. Explain the meaning and importance of training.
13. What are the major reasons for demotion ?
14. What are the benefits of grievance redressal ?

SECTION – C

Answer **any four** questions. **Each** question carries **3** marks.

(4×3=12)

15. Explain the important duties and responsibilities of an HR manager.
16. What is job evaluation ? What are different methods of job evaluation ?
17. Differentiate between job enlargement and job enrichment.
18. Briefly explain the training process.
19. What are the various factors which influence wage system ?
20. What is the procedure for grievance handling ?

SECTION – D

Answer **any two** questions. **Each** question carries **5** marks.

(2×5=10)

21. What is recruitment ? Explain the different sources of recruitment.
  22. Explain about different on-the-job and off-the-job training methods.
  23. Explain any five important performance appraisal methods.
  24. What is absenteeism ? What are its causes ? Explain the important measures to control absenteeism.
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