



K25P 1929

Reg. No. :

Name :

Second Semester M.S.W. Degree (C.B.C.S.S. – OBE – Reg./Supple./Imp.)
Examination, April 2025
(2023 and 2024 Admissions)
MWMSW02C11 – SOCIAL WELFARE ADMINISTRATION

Time : 3 Hours

Max. Marks : 40

PART – A

Answer **any five** questions. **Each** question carries 2 marks.

1. Define Social Service Administration.
2. What is the purpose of auditing in HSOs ?
3. What is a decision support system ?
4. Mention any two objectives of employee training.
5. Write two advantages of MIS.
6. Define governance.

(5×2=10)

PART – B

Answer **any three** questions in not less than 200 words. **Each** question carries 4 marks.

7. Write a note on the importance of manpower planning in HRM.
8. Discuss types of development organisations.
9. Explain the steps in conducting a staff performance evaluation.
10. What are the characteristics of effective file and record management ?
11. Describe the legal benefits of registering an NGO under 80G.

(3×4=12)

P.T.O.



PART – C

Answer **any three** questions in not less than **500** words. **Each** question carries **6** marks.

12. Analyse the organisational hierarchy in a multi-tiered NGO.
13. Describe auditing and financial accountability mechanisms in HSOs.
14. Prepare a training module for new recruits in a social work organisation.
15. Elaborate on the HRP process in an organisation.
16. Assess how leadership influences organisational culture in HSOs. (3×6=18)

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