



K25P 1929

Reg. No. : .....

Name : .....

**Second Semester M.S.W. Degree (C.B.C.S.S. – OBE – Reg./Supple./Imp.)**  
**Examination, April 2025**  
**(2023 and 2024 Admissions)**  
**MWMSW02C11 – SOCIAL WELFARE ADMINISTRATION**

Time : 3 Hours

Max. Marks : 40

**PART – A**

Answer **any five** questions. **Each** question carries 2 marks.

1. Define Social Service Administration.
2. What is the purpose of auditing in HSOs ?
3. What is a decision support system ?
4. Mention any two objectives of employee training.
5. Write two advantages of MIS.
6. Define governance.

(5×2=10)

**PART – B**

Answer **any three** questions in not less than 200 words. **Each** question carries 4 marks.

7. Write a note on the importance of manpower planning in HRM.
8. Discuss types of development organisations.
9. Explain the steps in conducting a staff performance evaluation.
10. What are the characteristics of effective file and record management ?
11. Describe the legal benefits of registering an NGO under 80G.

(3×4=12)

P.T.O.



PART – C

Answer **any three** questions in not less than **500** words. **Each** question carries **6** marks.

12. Analyse the organisational hierarchy in a multi-tiered NGO.
13. Describe auditing and financial accountability mechanisms in HSOs.
14. Prepare a training module for new recruits in a social work organisation.
15. Elaborate on the HRP process in an organisation.
16. Assess how leadership influences organisational culture in HSOs. (3×6=18)

Don Bosco Arts and Science College  
Angadikadavu, Kannur  
lib.donbosco.ac.in

